

# *Shri Jain Teacher's Training College*

## *AQAR 2017-18*

### Part – A

#### **Data of the Institution**

*(data may be captured from IIQA)*

**1. Name of the Institution :- Shri Jain Teacher's Training College**

- Name of the Head of the institution : - **Dr. Anita Soni**
- Designation:- **Principal**
- Does the institution function from own campus: - **Yes**
- Phone no./Alternate phone no.: - **0144-2701154**
  - Mobile no.: - **7737077222**
  - Registered e-mail: - **shrijainttc@gmail.com**
  - Alternate e-mail : - **shrijainttc@gmail.com**
  - Address :- **11, Gandhi Nagar, Scheme No. 08**
  - City/Town :- **Alwar**
  - State/UT :- **Rajasthan**
  - Pin Code :- **301001**

**2. Institutional status:**

- Affiliated / Constituent: - **Affiliated**
- Type of Institution: Co-education/Men/Women :- **Co-education**
- Location : Rural/Semi-urban/Urban: - **Urban**
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing :- **UGC 2F & 12 (b) & Self Financing.**

- Name of the Affiliating University: - **Raj Rishi Bhartrihari Matsya University, Alwar**
- Name of the IQAC Co-ordinator : - **Smt. Deepti Bathla**
- Phone no. :- **0144-2701154**

Alternate phone no.

- Mobile: - **9461404091**
- IQAC e-mail address:- **shrijainttc@gmail.com**
- Alternate Email address: - **shrijainttc@gmail.com**

3. Website address: - **shrijainttcollege.org**

Web-link of the AQAR:-

4. Whether Academic Calendar prepared during the year?

**Yes** Attach Annexure -1

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	<b>A</b>	<b>3.03</b>	<b>2016</b>	from: <b>2016</b> to: <b>2021</b>

6. Date of Establishment of IQAC: DD/MM/YYYY: **01/07/2013**

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
<b>National Seminar Ahimsa, Vegetarian Employment</b>	<b>18 August 2017</b>	<b>500</b>
<b>Garbh Sanskar Workshop</b>	<b>04 December 2017</b>	<b>180</b>
<b>Community Awareness Drive by PCPNDT Cell</b>	<b>17 December 2017</b>	<b>170</b>
<b>Inspection for B.A./ B.Sc., B.Com, B.Ed. Integrated Course by NCTE</b>	<b>6-8 October 2017</b>	
<b>Registration in Bhartiya Yog Sansthan Rohini</b>	<b>10 March 2018</b>	<b>All Students</b>

**8. Provide the list of funds by Central/ State Government-**

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. **(NIL)**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount

**9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: **(Yes)****

Sr. No.	Name	Designation
1	Dr. Anita Soni	Chairperson
2	Dr. Girraj Prasad	Director
3	Smt. Deepti Bathla	Co-ordinator
4	Dr. Girraj Prasad Sharma	Staff Member
5	Smt. Sunita Acharya	Staff Member
6	Smt. Kanchan Lota	Staff Member
7	Smt. Anju Jain	Staff Member
8	Smt. Usha Jain	Staff Member
9	Smt. Jyoti Singh	Staff Member
10	Sh. Pawan Jain (Choudhary)	Management Nominee
11	Sh. Raj Kapoor Jain	Management Nominee
12	Dr. C.P. Paliwal	Educationist
13	Dr. Bharat Bhushan	Educationist
14	Smt. Nisha Sharma	Alumni Member
15	Sh. Mahender Bhushan Khatri	Alumni Member
16	Sh. Ashok Kumar Sharma	Librarian
17	Sh. Jagdish Chand Jain	Clerk
18	Rahul Saini	Computer Expert

**10. No. of IQAC meetings held during the year:- 04**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

**(No)**

(Please upload, minutes of meetings and action taken report)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

If yes, mention the amount:

Year:

- 12. Significant contributions made by IQAC during the current year (maximum five bullets)**
- \* Recruitment of eligible teaching staff against the vacant seats.
  - \* Update ICT lab. with new high-tech equipment of latest configuration.
  - \* Equal participation of all the students in the curricular & co-curricular activities
  - \* Strengthen teaching-learning process & various cells & clubs of the institute i.e. Women cell, Grievance & Redressal Cell, Placement Cell, Environment Club etc.
  - \* Arrangement of Extension Lectures, Seminar, Conference, Workshops, awareness programmes & faculty development programme.
- 13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

<b>Plan of Action</b>	<b>Achievements</b>
Setting up planning committee for new session : set goals, Admission counselling & reporting process.	Admission committee framed for the reporting process & smooth admission on the students.
Orientation programme for new arriving students.	3 days orientation programme was held in college campus for new students. We have communicate whole year academic plan through PPT.
Mentorship programme framing of student council.	Mentor programme to provide full support and guidance to the students throughout their course. Students counselling cell helps to overcome fear factor and mental blocks.
Community programme & extension activities.	We have organized many social welfare programme to linkage with community like, Beti Bachoo Beti Padhoo & community Awareness Drive.
To conduct National Seminar.	Conduct National Seminar in the August Ahimsa Vegetarian & Employment.  Workshop on Benefits for Minority Candidates by RJMO
To conduct preparatory classes for competitive teacher recruitment exam.	Preparatory classes were started within college premises for RTET, CTET & other teacher's recruitment exam.
Extension Activities	College has conducted many extension activities like visit to blind school, collaboration with NGO Sapna, Gayatri Pariwar & Akhil Bhartiya Sahitya Parishad, Alwar
OUTCOME :- 100 % Results of B.Ed. Part (I) & B.Ed. Part (II). Priyanka Saini (B.Ed. IInd year) got first Rank in RRBM Univeristy, Alwar & College got Ist Rank from RRBM University in Alwar District in the field of Vocational Education. <b>(Certificate Enclosed Annexure -2)</b>	

**14. Whether the AQAR was placed before statutory body? :- (No)**

Name of the Statutory body: -

Date of meeting(s):

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?**

**(Yes)**

Date: **06-08 July 2016 (NAAC),**

**06-08 Oct. 2017 (NCTE)**

**16. Whether institutional data submitted to AISHE: - (Yes)**

Year: - **2018**

Date of Submission: - **05/03/2018**

**17. Does the Institution have Management Information System? :- (No)**

If yes, give a brief description and a list of modules currently operational.

## Part-B

<b>CRITERION I – CURRICULAR ASPECTS</b>					
<b>1.1 Curriculum Planning and Implementation</b>					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation.					
All the students start their journey with SJTTC by undergoing on Orientation Programme, which was held in beginning of the session which paved the students’ path to start their two year journey full of knowledge & enthusiasm.					
The well planned curriculum delivery and documentation is explained below :					
<ol style="list-style-type: none"> <li><b>1. Communication of Vision, Mission and Objectives to stakeholders :</b> The College Vision , Mission, Objectives are communicated through the College Magazines, Display Board, Admission Brochure</li> <li><b>2. Preparation and distribution of master and class time-tables to students:</b> Time Table has been prepared strictly in accordance with guidelines of RRBM University Curriculum. The time table and faculty load maintained strictly as per the University credits, Value addition activities are also included in the time table to benefit the students in their career opportunities. Time table is also communicated to all students by pasting on the Notice Board.</li> <li><b>3. Adoption of diverse pedagogy including case study, role play, video recording, group discussion</b></li> <li><b>4. Planning for extension lectures, seminar, workshop:</b> The college also plan for the guest lectures, workshop, seminar and conference This helps the students to get to know the work culture. Internship and training is offered to the students as per the curriculum requirement of the University.</li> </ol>					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
		<b>NOT APPLICABLE</b>			
<b>1.2 Academic Flexibility</b>					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction		Course with Code	Date of Introduction	
	<b>NIL</b>				
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
		<b>NOT</b>	<b>APPLICABLE</b>		
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students					
<b>1.3 Curriculum Enrichment</b>					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction		Number of students enrolled		
	<b>Nil</b>				

1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title			No. of students enrolled for Field Projects / Internships	
<b>Teaching Internship</b>			<b>78 B.Ed. Part (II) &amp; 101 B.Ed. Part (I)</b>	
<b>1.4 Feedback System</b>				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
<b>Yes</b>	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>Yes</b>
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution?				
The feedback is collected at various levels viz. Students, Parents, Teachers and Alumni. Then the feedback is analyzed at upper management and the action taken once the feedback is received				
<b>Students Feedback:</b>				
The feedback is collected at various level during the academic session. The academic feedback taken every week from the class representatives.				
<p><b>a. General Feedback:</b> feedback is taken on weekly basis regarding the general facilities including, canteen, general hygiene and cleanliness. The actions to problems of urgent /Immediate nature are addressed by the authority immediately. The other problems which require management decisions are put up before the President (Shri Adinath Jain Shikshan Sansthan) and also addressed accordingly.</p> <p>b. Faculty Feedback: The academic feedback collected from the students having 60% or more attendance are analysed and the necessary corrective measures suggested to faculties by the Principal. The feedback is also shared with Management Committee for any corrective measures</p> <p>c. Syllabus Coverage: 100 % syllabus coverage feedback is also collected</p>				
<b>Parents Feedback:</b>				
The parents' meet conducted by college every session apart from other issues enables parents to give suggestions regarding the curriculum of their wards. This is duly noted by the relevant persons in the college.				
<b>Alumni:</b> The alumni of the college who have moved on to government jobs or for higher studies also give a feedback on how their years in the institution have helped them perform in their places of work/study. The alumni also give constructive suggestions on helping the students achieve greater focus and improving themselves.				
<b>Teachers Feedback:</b> Teachers also assess the students through various mechanism such as regular interaction with students, quizzes, assignments, daily attendance and internal examinations. Accordingly the students are assessed and marks awarded to them in consultation with the teacher and as per the institute guidelines/policy. The internal and external theory marks then becomes the final end session achievement of the student.				
<b>CRITERION II -TEACHING-LEARNING AND EVALUATION</b>				
<b>2.1 Student Enrolment and Profile</b>				
<b>2.1. 1 Demand Ratio during the year</b>				
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled	
<b>B.Ed.</b>	<b>150- B.Ed. Part-I</b>	<b>As per PTET</b>	<b>110</b>	
	<b>150- B.Ed. Part-2</b>		<b>78</b>	
<b>2.2 Catering to Student Diversity</b>				

2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	188	NA	20	NA	20
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
22	10	Available	2	-	Yes
2.3.2 Students mentoring system available in the institution? Give details.					
Each Faculty has been allotted students in different sections and houses for Mentorship. On an average 25 students are mentored by each Faculty Member. Faculty members take extra care of academically weak students by taking extra classes, solving previous years question papers, Question banks solutions etc. On an average One PTM is organized in each session to keep parents updated on respective students performance and their requirements.					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
188		20		1:10	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	22	0	2 (Part Time)	3
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
	NIL			
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Programme Name	Program me	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-end/ year- end

	Code		end examination	examination
<b>B.Ed.</b>		<b>2016-18 (IInd)</b> <b>2017-19 (Ist)</b>	<b>05 July 2018</b> <b>04 July 2018</b>	<b>21 August 2018</b> <b>19 Sept. 2018</b>
<b>2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)</b>				
As per the RRBM University norms Internal Assessment Mark (345 B.Ed. Part –I & 280 B.Ed. Part -II) to be assigned to every student for practice teaching, micro teaching, criticism lesson, power point presentation, educational tour, attendance, sessional work, internal examination. Transparency is followed in Evaluation System				
<ul style="list-style-type: none"> <li>Examination Cell follows full security while awarding marks for internal assessment for each paper submitted to RRBMU using OMR issued by university.</li> </ul>				
<b>2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)</b>				
The affiliating University (RRBM University) design the academic calendar for all affiliated institutions. It is implemented at our institutions as per the university. Every activity of the academic calendar is got approved by the university. All the rules & regulation are followed by the institution to conduct the examination according to the syllabus & curriculum.				
<b>2.6 Student Performance and Learning Outcomes</b>				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)				
2.6.2 Pass percentage of students				
Programme Code	Program me name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B.Ed.	78	78	100%
		Priyanka Saini got Ist Rank In Alwar District		
<b>2.7 Student Satisfaction Survey</b>				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) NA				
<b>CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION</b>				
<b>3.1 Resource Mobilization for Research (Nil)</b>				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				

International Projects				
Any other(Specify)				
Total				
<b>3.2 Innovation Ecosystem (Nil)</b>				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
Name of the Start-up	Nature of Start-up		Date of commencement	
<b>3.3 Research Publications and Awards (Nil)</b>				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
3.3.2 Ph. Ds awarded during the year ( <i>applicable for PG College, Research Center</i> )				
Name of the Department		No. of Ph. Ds Awarded		
3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication	Average Impact Factor, if any	
National				
International				
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year				
Department		No. of publication		
<b>Dr. Anita Soni</b>		<b>05</b>		
<b>Dr. Girraj Prasad</b>		<b>04</b>		
<b>Smt. Deepti Bathla</b>		<b>01</b>		
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index <b>(Nil)</b>				

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

### 3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

### 3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops		18	04	
Presented papers		10	10	
Resource Persons		01	01	

### 3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year **(Nil)**

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers <b>co-ordinated</b> such activities	Number of students participated in such activities

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year **(Nil)**

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities
1	Rajasthan Govt. Order	Beti- Bachao Beti- Padhao Rally	10	150
2	Health and Family Welfare Department, Rajasthan	Daughters are Precious Programme	10	123

	(NHM-PCPNDT)			
3	Sapna (NGO)	Legal Awareness Programme related to Women	2	160
4	Alwar Obetretics & Gynaecology Society	Poster Making on Beti-Bachao Beti- Padhao	2	20
5	Alwar Obetretics & Gynaecology Society	Women hygiene	15	98

### 3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year (Nil)

Nature of Activity	Participant	Source of financial support	Duration

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year (Nil)

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year (Nil)

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
	(Nil)

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	14216.29 Sq. Mt.	
Class rooms	15	
Laboratories	6	
Seminar Halls	3	
Classrooms with LCD facilities	1	

Classrooms with Wi-Fi/ LAN	05	
Seminar halls with ICT facilities	1	
Video Centre	-	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	
Others	-	

#### 4.2 Library as a Learning Resource

##### 4.2.1 Library is automated {Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation			
			2016			
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13919	994188	662	65902	14581	1060090
Reference Books	1085	230870	-	-	1085	230870
e-Books						
Journals	13	15758	-	-	13	15758
e-Journals	Nil					
Digital Database	Nil					
CD & Video	40	7538	-	-	40	7538
Library automation	Nil					
Weeding (Hard & Soft)	Nil					
Others (specify)	10	1500	-	-	10	1500

<b>4.3 IT Infrastructure</b>									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	36	28	BSNL	BSNL	-	1	07	<b>5MBPS</b>	-
Added	-	-	-	-	-	-	-	-	-
Total	36	28	BSNL	BSNL	-	1	07	-	-
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
5 MBPS									
4.3.3 Facility for e-content (Nil)									
Name of the e-content development facility						Provide the link of the videos and media centre and recording facility			
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc (Nil)									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e – content		

<b>4.4 Maintenance of Campus Infrastructure</b>			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
33,61,440/-	33,04,864/-	17,14,560/-	12,61,897/-
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. ( <i>maximum 500 words</i> ) (information to be available in institutional Website, provide link)			
<p>The Institution has the rigourous policy of maintain and utilizing its facility in every respect. The institute conducts regular internal audits for the physical assets and all the discrepancies are dealt with due focus. The recommendations provided by the audit committee are taken up with all seriousness and accordingly the corrective measures are taken regularly.</p> <ul style="list-style-type: none"> <li>• Proper check on Fire Fighting tools</li> <li>• Regular Audit and check on Laboratory and computer Labs.</li> <li>• Immediate Reporting System in Case of any discrepancy in the stock, if found.</li> <li>• Regular Audit of Library books.</li> <li>• Regular Servicing of Ros</li> </ul>			

CRITERION V - STUDENT SUPPORT AND PROGRESSION						
5.1 Student Support						
5.1.1 Scholarships and Financial Support						
		Name /Title of the scheme	Number of students	Amount in Rupees		
Financial support from institution		Post Matric Scholarship Scheme	88	Rs. 27000/- Per Student		
		National Minority Scholarship	22	Rs. 27000/- Per Student		
Financial support from other sources (NIL)						
a) National						
b) International						
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,						
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved		
Yoga		17 November	All students	Bhartiya Yog Sansthan ,Rohini(New Delhi)		
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year (NIL)						
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed	
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year						
Total grievances received		No. of grievances redressed	Average number of days for grievance redressal			
NIL						

<b>5.2 Student Progression</b>					
5.2.1 Details of campus placement during the year					
<b>On campus</b>			<b>Off Campus</b>		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
<b>NIL</b>					
5.2.2 Student progression to higher education in percentage during the year :- (Nil)					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/ qualifying		Registration number/roll number for the exam	
NET					
SET					
SLET					
GATE					
GMAT					
CAT					
GRE					
TOFEL					
Civil Services					
State Government Services		13		201807376403 201807190769 128102962 201807298509 201807322874 112161053 201807449300 201807177695 201807465949 201807436799 201807465951	

201807302620  
201807262961

Any Other

**5.2.4 Sports and cultural activities / competitions organised at the institution level during the year**

Activity	Level	Participants
International Yoga Day	College Level	All Students
National Seminar Ahimsa Vegetarian & Employment	College Level	All Students
Live Telecast on 125 Anniversary of Swami Vivekanand Chicago Speech	College Level	All Students
Hindi Diwas	College Level	All Students
Extension Lecture on Ill Effect on online Games	College Level	All Students
Workshop by Women Cell	College Level	All Students
Debate Competition (Gandhi Jayanti)	College Level	All Students
Extension Lecture on GST	College Level	All Students
Vidhik Seva Diwas	College Level	All Students
Extension Lecture on Hindi Language	College Level	All Students
Essay Writing Competition	College Level	All Students
Inter House Quiz Competition	College Level	All Students
Yoga Shivir	College Level	All Students
Garbh Sanskar Workshop	College Level	All Students
Annual Sports Day	College Level	All Students
Educational Tour	College Level	All Students
New Year Celebration	College Level	All Students
Vivekanand Jayanti	College Level	All Students
Open Air Session	College Level	All Students
Basant Panchmi	College Level	All Students
Science Exhibition	College Level	All Students
Mahaveer Jayanti	College Level	All Students
Students Seminar	College Level	All Students
Rally on Clean India Green India	College Level	All Students
Poster Making Competition	College Level	All Students

**5.3 Student Participation and Activities**

**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) (NIL)**

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student

**5.3.2 Activity of Student Council & representation of students on academic & administrative**

bodies/committees of the institution (maximum 500 words) (NIL)
<b>5.3 Alumni Engagement</b>
5.3.1 Whether the institution has registered Alumni Association? :- <b>Yes</b>
5.3.2 No. of <del>registered</del> enrolled Alumni: <b>962</b>
5.3.3 Alumni contribution during the year (in Rupees) : <b>NIL</b>
5.3.4 Meetings/activities organized by Alumni Association : <b>2 for Golden Jubilee Celebration of Institution which is planned in January 2019.</b>
<b>CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>
<b>6.1 Institutional Vision and Leadership</b>
6.1.1 Mention two practices of decentralization and participative management during the last year
<p>The Quality approach is necessary piece of the vision and mission of the Institution. It is included in each procedure of the Institution. Proposals from every one of the quarters particularly from the understudies and guardians are given conspicuousness for the change and the adequacy and productivity of the institutional procedures. Decentralized arranging gives the Departments the genuinely necessary self-sufficiency, adaptability and trust in making arrangements for their space territory. Decentralization, Participation, Involvement and Accountability are the key viewpoints in the execution of the quality arrangement of the Institution.</p> <p>The College follows the policy of decentralization.</p> <ul style="list-style-type: none"> <li>• The Governing Body delegates all the academic and operational decisions based on policy to the Academic Council headed by the Principal.</li> <li>• The Academic Council formulates common working procedures and entrusts the implementation with incharge of various committee.</li> <li>• The committee incharge manage the day to day activities of the department.</li> <li>• A team of Faculty members and Students coordinate the co-curricular and extra-curricular activities in the College.</li> <li>• Other units of the college like sports, arts, library etc. have operational autonomy under the guidance of the various committees/clubs/associations and students are involved from various departments in the decision-taking process.</li> </ul>
6.1.2 Does the institution have a Management Information System (MIS)?: <b>-No</b>
<b>6.2 Strategy Development and Deployment</b>
6.2.1 Quality improvement strategies adopted by the institution for each of the following
<p>The institution believes in total quality commitment to all, the following steps are regularly taken as part of the strategical development.</p> <ul style="list-style-type: none"> <li>• Regular feedback from all stakeholders</li> <li>• Monthly Report Shared with all stake holders (Upper Management)</li> <li>• Regular / daily inspection of infrastructure for upkeep</li> <li>• Verification of academic and physical stock of the institute. The criteria wise details are given below:</li> </ul>
❖ <b>Curriculum Development :- RRBM University Curriculum for B.Ed. is being followed.</b>
❖ <b>Teaching and Learning :- All the faculty members are allotted their teaching papers in</b>

advance, like before the beginning of the academic year every faculty submits Summer Activity Report which consists of Course- Manual as well which consists of all the pedagogy schedules & methods to be followed. Pure student- centric approach is used by the faculty, along with Lecture & Discussion method in the process of syllabus coverage, following student centric methods are followed to enhance their skills:-

- Active Learning- for students' participation
- Debate or brain- storming activities
- Co-operative Learning- Presentation in groups
- Inductive teaching & learning- inquiry, case, problem- solving, project based methods are used

Each Faculty has been allotted students from different sections and semesters for Mentorship. On an average **30 students are mentored by each Faculty Member**. Faculty members take extra care of academically weak students by taking **extra classes, solving previous years question papers, Question banks solutions** etc. On an average One **PTM is organized in the end of the session** to keep parents updated on respective students performance and their requirements.

❖ **Examination and Evaluation :-** Since B.Ed. is a Degree course therefore Annual examination is being conducted by the University. Internal assessment is conducted followed by university End-Term Examination. Examination Cell follows full security while awarding marks for internal assessment (as per RRBM University Schedule) for each paper submitted to RRBM University using OMR issued by university.

❖ **Research and Development :-** One Research Paper Publication by all faculties were made compulsory for proper performance appraisal. The decision of rewarding the faculty who will publish their paper in the reputed journal is also an improvement strategy for this reference. Institute provide academic leaves to the faculty for the research and development purpose and further enhancement of their knowledge.

❖ **Library, ICT and Physical Infrastructure / Instrumentation :-** Different kinds of the dictionaries, encyclopedias, journal / periodicals, and atlas are also available in the library. A variety of news papers of both in Hindi and English are regularly noticed in the library including employment newspapers. Major research surveys on education are also available to use for the staff and students for maintaining the quality education. The institution has a well equipped computer lab with facilities like internet connectivity and printer which is available to all students and staff. A separate provision has been made in the time table for students to access the computer lab. We also have multipurpose hall and Auditorium for Seminar , Workshop, Conference & Co curricular Activities For extracurricular activities we have indoor games like table tennis, carom board, chase in sports room. Outdoor game we have Basket ball court, Badminton court in our campus.

❖ **Human Resource Management :-**

**Recruitment:** After careful scrutiny of the resumes, interviews are scheduled for short listed candidates. Selection of candidate is done strictly on the basis of qualification & experience. The evaluation of teaching skills, conceptual clarity communication skills and confidence is carried out by the Principal & Management Committee of the institute for finally selecting the best talent for the organization.

**Performance appraisal** of the teachers has been conducted twice a year. The progress and achievements of the teachers are being appraised by the management to decide over the annual increments of the teachers. Personal interview and appraisal being held with the teachers to share appraisal reports and discuss about their career advancement.

❖ Industry Interaction / Collaboration :- NA					
❖ <b>Admission of Students :-</b> As per the policy of the State Government, the College admits students through a Common Entrance Test (PTET) Conducted by MDSU, Ajmer, The students have a choice to opt for any B.Ed college, depending upon their merit score.					
6.2.2 : Implementation of e-governance in areas of operations:					
❖ <b>Planning and Development</b> No					
❖ <b>Administration</b> No					
❖ <b>Finance and Accounts</b> No					
❖ <b>Student Admission and Support</b> No					
❖ <b>Examination</b> No					
<b>6.3 Faculty Empowerment Strategies</b>					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year Nil					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year Nil					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non- teaching staff	Dates (from-to)	No. of particip ants (Teachi ng staff)	No. of partici pants (Non- teachi ng staff)
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year Nil					
Title of the professional development programme			Number of teachers who attended	Date and Duration (from – to)	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent		Fulltime	Permanent		Fulltime/temp orary
1		19	04		1

6.3.5 Welfare schemes for				
Teaching				No
Non teaching				No
Students				No
<b>6.4 Financial Management and Resource Mobilization</b>				
6.4.1 Institution conducts internal and external financial audits regularly The institution conducts audit regularly. The internal audit is done at college level for all the income and expenditure. The accountant maintain all the records while external audit is done by authorised chartered accountant once in financial year regularly.				
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III) <b>(Nil)</b>				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
6.4.2 Total corpus fund generated				
<b>6.5 Internal Quality Assurance System</b>				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				
6.5.2 Activities and support from the Parent – Teacher Association (at least three) <b>(Nil)</b>				
6.5.3 Development programmes for support staff (at least three) <b>(Nil)</b>				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
<b>6.5.5</b> a. Submission of Data for AISHE portal : <b>(Yes)</b> b. Participation in NIRF : <b>(No)</b> c. ISO Certification : <b>(No)</b> d. NBA or any other quality audit : <b>(No)</b>				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
	<b>(Annexure -3)</b>			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES						
7.1 - Institutional Values and Social Responsibilities						
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)						
Title of the programme		Period (from-to)		Participants		
				Female	Male	
Rally on Beti Baccho Beti Padhoo		17 Sept. 2017		86	72	
Nukkad Natak		19 Jan. 2018		93	76	
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
Tree Plantation drives in the campus						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities			Yes/No		No. of Beneficiaries	
Physical facilities			Yes		All Differently Abled	
Provision for lift			No		No	
Ramp/ Rails			No		No	
Braille Software/facilities			No		No	
Rest Rooms			Yes		All	
Scribes for examination			Yes		If Required	
Special skill development for differently abled students			No		No	
Any other similar facility			No		No	
7.1.4 Inclusion and Situatedness (Nil)						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
7.1.5 Human Values and Professional Ethics (Nil)						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity		Duration (from-----to-----)			Number of participants	
Yoga		Daily Morning Assembly			All	
Heartfulness Meditation		Weekly (Saturday)			All	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
1. Monthly Pravachans by Jain Muni						

- |   |
|---|
| 2. Rain Water Harvesting                                    |
| 3. Plantation in rainy season.                              |
| 4. S.U.P.W. by Pupil Teachers on last Saturday of the month |
| 5. Campus Cleanness.  |

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<b>7.2 Best Practices</b>
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Describe at least two institutional best practices 1-Yoga as a part of Morning Assembly to establish the learning power in the midst of the students teachers. Every students should have strong perception that the yoga is the ultimate panacea for having mind to accomplish the ambition to be a competent Teacher in this competitive world. 2- Effectiveness in class room teaching and organizing workshop and seminar for method enhancing perceptive skill in Teaching Profession.
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<b>7.3 Institutional Distinctiveness</b>
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Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words
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## 8. Future Plans of action for next academic year (500 words)

1. Setting up planning committee for new session and admission counseling committee.
2. Set goals-
  - i. Increase faculty and student diversity in order to develop a more supportive, multicultural environment.
  - ii. Develop a college-wide plan for the effective use of technology.
  - iii. Enhance instructional quality and productivity
3. Orientation programme to new students as they begin their journey at Shri Jain T.T. College, Alwar
4. Community programme and extension activities.  
**Community programmes** ;- i. Teacher computer skill to clearly  
ii- Charity programme for homeless children  
iii- Clean up a local park  
**Extension activities** i- Educational visits  
ii- Guest lecturers to improve educational quality.
5. To conduct state level seminar- co-curricular activity and students development.
6. To conduct workshop- To develop new teaching learning skills.
7. To conduct free class for completions and entrance examination CTET, RTET, Ist Grade, IInd Grade, III Grade etc.

Name :- *Smt. Deepti Bathla*

Name :- *Dr. Anita Soni*



\_\_\_\_\_  
*Signature of the Coordinator, IQAC*



\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

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### Academic Calender 2017-18

Month	B.Ed. Part Ist	Working Days	B.Ed. Part IInd	Working Days
July	Admission Work (Reporting)			
August	Introduction Orientation Programme Theory Classes Skill Demonstration	22		
September	Micro Teaching Practice Teaching Demonstration	20	Orientation Programme Micro Teaching Practice Teaching Demonstration	12
October	Practice Teaching Theory Classes	18	Practice Teaching Theory Classes	18
November	Practice Teaching Theory Classes	25	Practice Teaching Theory Classes	25
December	Criticism Lesson Theory Classes Education Tour	19	Criticism Lesson Theory Classes Education Tour	19
January	Theory Classes Session Work Open Air Session	26	Theory Classes Internship	07     96
February	Theory Classes Internship	24	Internship	
March	Internship Theory Classes	26	Internship	
April	Theory Classes Internal Assessment	26	Internship	
May	Summer Break		Internship	
June	University Exam		University Exam	
July- August	Final Lesson		Internal Assessment Final Lesson	23
<b>Total</b>		<b>206</b>		<b>200</b>

# राज ऋषि भर्तृहरि मत्स्य विश्वविद्यालय, अलवर



प्रमाण-पत्र

विश्वविद्यालय की 'उत्कृष्ट महाविद्यालय पुरस्कार योजना' के अन्तर्गत सत्र 2017-18 के लिए श्री जैन शिक्षक प्रशिक्षण महाविद्यालय, अलवर को व्यावसायिक शिक्षण महाविद्यालय वर्ग में प्रथम स्थान प्राप्त करने पर 'विश्वविद्यालय स्थापना दिवस समारोह-2018' के अवसर पर यह प्रमाण-पत्र प्रदान किया जाता है।

जीतेन्द्र सिंह नरुका

कुल सचिव

डॉ. भारत सिंह

कुलपति

### Co-Curricular Activities

<b>Extension Lectures / Awareness Programmes</b>		
International Yoga Day	21 Jun. 2017	All Students & A Staff Member
Open Air Session	10-15 July 2017	Bhartiya Yog Sansthan
National Seminar Ahimsa Vegetarian & Employment	18 Aug. 2017	All Students & Staff
Live Telecast on 125 Anniversary of Swami Vivekanand Chicago Speech	11 Sept. 2017	Acharya Lokesh Muni Ji, Dr. D.C. Jain
Hindi Diwas	14 Sept. 2017	All Students & Staff Members
Extension Lecture on ill Effect of online game	14 Sept. 2017	Sh. Balbir Singh Karun
Workshop by Women Cell	16 Sept. 201	Sh. Ashok Kumar Vyas Sapna NGO
Debate Competition	2 Oct. 2017	All Students & Staff
Gandhi Jayanti		
NCTE Inspection for Integrated Course	6-8 Oct. 2017	Prof. N.S. Donga Prof. S. Kalaivani
Extension Lecture on GST	7 Nov. 2017	Dr. N.K. Jain
Vidihk Seva Diwas	9 Oct. 2017	Sh. Ashok Kumar Vyas
Extension Lecture on Hindi Language	10 Oct. 2017	Prof. Jugmandir Tayal
Essay Writing Competition	13 Nov. 2017	Akhil Bhartiya Sahitya Parishad
Inter House Quiz Competition	14 Nov. 2017	All Students & Staff
Yoga Shivir	17-23 Nov. 2017	Bhartiya Yog Sansthan
Garbh Sanskar Workshop	4 Dec. 2017	Akhil Vishav Gayatri Pariwar
Annual Sports Day	21-22 Dec. 2017	Mrs. Shivam Soni (International Coach)
Education Tour	23 Dec. 2017	Ajabgarh Bahangarh

New Year Celebration	06 January 2018	All Students & Staff
Vivekanand Jayanti	12 January 2018	
Open Air Session	15-21 Jan. 2018	All Students & Staff
Basant Panchmi	22 Jan. 2018	All Students & Staff
Science Exhibition	28 Feb. 2018	
Mahaveer Jayanti	29 March 2018	All Students & Staff
Students Seminar	11-12 April 2018	All Students & Staff
RJMO National Workshop	10 June 2018	Sh. Sunil Singhi (Member RJMO Indian Govt.)
<b>Community Based Programme</b>		
Rally on Clean India Green India	9Apr. 2017	All Staff Members
Swatch Bharat Rally	27 Sept. 2017	All Students & Staff & Management Committee
Community Awareness Drive by PCPNDT Cell	17 Dec. 2017	Dr. Naveen Jain (IAS) National Health Mission, Raj.
Bhartiya Sanskriti Gyan Pariksha	23 Dec. 2017	Gayatri Pariwar, Udaipur
क्षेत्रीय संस्कृति के उत्थान में रंगमंच का योगदान	27 March 2018	Pratap Auditorium
Poster Making Competition Beti Baccho Beti Padhoo	19 April 2018	Alwar Obstretics & Gynaecology Society
Workshop on Psychology at Arya Mahila T.T. College, Alwar	21 April 2018	Dr. Mahesh Bhargava Dr. C.P. Mathur