



S.No. SJJTC/ALW/

Dated

Maintenance of Physical, Academic and Support Facilities

Institute makes budgetary provision under different committees for maintaining and utilizing campus infrastructure facilities .Institute development committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees such as purchase committee, Repair and maintenance committee, sports committee, Library committee, lab maintenance committee ,student feedback committee etc

To maintain and upkeep the infrastructure facilities and equipment, following activities are undertaken by college :-

- (1) There is a stock maintenance committee who maintains the stock register by physically verifying the items.
- (2) Annual stock verification is done by Principal at the beginning of session.
- (3) Regular maintenance of computer laboratory equipment are done by laboratory assistant and they are headed by lab maintenance committee convenor.
- (4)Regular cleaning of water tank , proper garbage disposal, pest control, maintenance of lawns is done by institute Narayan sewa employees.
- (5) Overall development of campus is done by campus discipline and cleanliness committee of college.
- (6) in sourcing is done for maintenance of wooden furniture, electrification and plumbing.
- (7) Regular maintenance of the water purifier and water cooler is done by in sourcing.
- (8) College campus maintenance is monitored through regular inspection.